



## **Subcontractor Opportunity: Learning Circle Facilitator**

### ***Job Description***

Train a group of individuals to become a self-facilitating Learning Circle during one day of a 3-day event. Learning Circles are a Peer Coaching Group model developed by Authenticity Consulting, LLC, based on Action Learning, integrated with the practice of personal and professional coaching, as adapted for our client.

Facilitator will:

1. Supplement the training presented by a front-of-room trainer regarding the Learning Circle process, using the tools developed by Authenticity Consulting, LLC.
2. Facilitate the first Learning Circle experience of the group, in the morning, to model facilitation and support the group members in experiencing a Peer Coaching Group session.
3. Support development of self-facilitation skills through the second Learning Circle experience of the group, in the afternoon, by offering gentle guidance and answering questions during a Peer Coaching Group meeting with all members taking turns in the Learning Circle Facilitator role.
4. Model and acknowledge good coaching questions, in balance with the participation and coaching skill practice of the group members.
5. Work with Authenticity Consulting to provide feedback and information about the event, the Learning Circle process and the results for members, for continuous improvement.

### ***Logistics***

- Training will occur at events in one full-day onsite meeting (client location or hotel/conference space) in either Seattle / Redmond area or Atlanta, as determined by client.
- Eight events are tentatively scheduled to occur on Tuesdays between October 19 and December 14, 2010. We attempt to get each facilitator on at least 2-4 events, to offset training and insurance costs.
- All facilitators must have \$2M/event Commercial General Liability coverage, which costs \$300-600/year. (We can suggest insurance agents and names of insurance companies.)
- Facilitators receive \$1,710 in fees for full-day onsite event. Facilitators from outside the geographic area may receive \$675 travel fee per trip plus reimbursement for reasonable travel expenses.

### ***Minimum Requirements***

- Peer Coaching Group and/or Action Learning facilitation experience
- Satisfactory completion of Peer Coaching Group Facilitator Assessment
- One-on-one coaching experience

### ***Desired Characteristics***

- Certification as a peer coaching group or Action Learning facilitator.
- Certification as a personal / professional coach.
- Able to provide documentation of client evaluations regarding coaching and/or group facilitation.
- Support diversification of the Authenticity Consulting, LLC facilitator pool.
- Support geographic requirements of Authenticity Consulting's clients.

### ***To Apply:***

Submit resume highlighting relevant experience, skills and education for this role to Teri McNamara by Aug 2, 2010 at [teri@authenticityconsulting.com](mailto:teri@authenticityconsulting.com). Call us at the number below or send email with any questions.